

Do You Know the Cost of Your Print and Imaging for Your Organisation?

It's an easy thing to dismiss or push to one side but organisations that have a strong management of document control procedures are proven to make substantial cost and efficiency savings.

It is not uncommon for certain businesses to spend approximately between 5-15% of company revenue on the document lifecycle.

Some of the businesses we have worked with in the past, who have printing fleet of in excess of 1200 devices, have seen cost reductions of as much as £100,000.

The aftermath of the global financial crisis created a major impetus for efficiency gains across businesses and has led to more organisations able to capitalise on the benefits of finding out the true cost of document production.



Benefits of Document Lifecycle Analysis

-  Reduced Operational Costs
-  Efficiency and Productivity Gains
-  Total Document Control
-  Integrated Technology & Solutions

Research has found that organisational spend on the document lifecycle is as much as between 5% and 15%.

Certain larger businesses have been able to save as much as £100,000.



Document Lifecycle Analysis

Document Life Cycle Analysis Services

incovo's Document Life Cycle Analysis is designed to help your business uncover the true costs associated with your current printing and imaging fleet.

By surveying your business processes and printing impact we are able to understand both your current organisational performance as well as projected future requirements.



About incovo

Incovo is a value added reseller of category leading unified communications, infrastructure, integrated network solutions and document management solutions to small and mid-sized organisations throughout the UK. Our focus is creating dependable, cost effective business communications solutions for businesses that ensure a variety of methods of collaboration to meet the ever changing market conditions.

At incovo, we provide fast and effective support to all of our customers through our multichannel support network – allowing our customers to feel the benefits of compelling solutions that will enable their businesses to grow, tailored to their needs.

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Our Audit and Assessment Process

1. Preliminary Assessment

Having initially consulted with the client, incovo will provide a break-down report that details information on:

- Networked Printing
- Imaging Devices
- Preliminary Audit Findings
- Total Cost of Ownership Report (based on industry averages)

2. Comprehensive Audit & Asset Register

One of incovo's imaging engineers will run through a mapping process of all networked devices and otherwise to create a digital floor plan. When we have correlated this data we will then present a summary presentation including end-user input, a comprehensive asset register and total cost of ownership data.

3. Proof of Concept

Following our initial stages of the consultation we will then be able to build a proof of concept model that will demonstrate on a scaled down model that demonstrates a better, more efficient process design.

4. Implementation Preparation & Installation

After a successful POC design which has passed all IT testing requirements, incovo would then proceed to build a full-scale implementation proposal that ensures an adherence to the initially identified business objectives.

5. Managed Performance Analysis

Probably the most important step of the process is to ensure that the initial design is fit for purpose and working as specified in the plan. This involves process reviews after initial periods of usage and try to gain further insight to adherence to print policy.



Document Lifecycle Analysis

Call today to speak to one of our Print Engineers about how a Document Lifecycle Analysis could help your business efficiency.



Call today **0845 450 8400** or email **info@incovo.com** or visit **www.incovo.com**



incovo is Konica Minolta's 5 Star Gold Partner in Scotland.

incovo have achieved Konica Minolta's highest accreditation - 5 star service accreditation. To retain this award incovo is continually audited to very high standard to ensure we have the required support structures in place to be able to support end-users in the most demanding environments of Production Print.



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